

## Free Document Shredding Event

**You Got It - You Bring It– We Shred It!** It is time to clean out your file cabinets, closets and desks and get rid of confidential, private, and important personal documents that you no longer need to keep.

Community shredding events help protect individuals from identity theft and consumer fraud which are becoming an epidemic in our communities.

To raise awareness and to promote prevention, the Department of Public Works & Transportation will be hosting its 5th annual community Document Shredding Event at the St. Andrew's Landfill on **Saturday, April 28, 2018** between the hours of 8:00 a.m. and 12:00 p.m.

This community event will provide residents with the opportunity to have their confidential, private, and important documents destroyed by a professional shredding service at no cost. The truck that Shred-It will be providing for the event is capable of holding approximately 12,000 pounds while using proprietary crosscut shredding technology.....turning sensitive documents into confetti-sized pieces. This type of shredding ensures that confidential material cannot be copied. All paper material shredded during the event will be recycled.



Please refrain from bringing materials that are not confidential in nature, such as newspapers and magazines (acceptable at the six Convenience Centers) as they will cause the truck to fill up more quickly. The shredder can handle simple staples, paper clips, spiral note books, and thin metal prongs, however it **cannot accept 3 ring binders**. Please try to limit the number of boxes you bring to 3 standard bankers' boxes (10"H x 12"W x 15"D) per person so we can serve as many residents as possible. A total of 10,500 pounds of paper was collected at the last event held on November 4, 2018.

For more information please contact the St. Mary's Department of Public Works and Transportation at 301-475-4200 ext.3550. For more information on recycling programs, log on to our website at <http://www.stmarysmd.com/dpw/>